

BOARD MEMBERS

Tina Certain
Robert P. Hyatt
Leannetta McNealy, Ph.D.
Gunnar F. Paulson, Ed.D.
Eileen F. Roy

SUPERINTENDENT OF SCHOOLS

Karen D. Clarke



An 'A-rated' District

Mission Statement: We are committed to the success of every student!

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MEMORANDUM

TO: Karen D Clarke, Superintendent
FROM: Alex Rella, Assistant Superintendent, Business Services
SUBJECT: Board Meeting Dates to Accommodate TRIM Requirements
DATE: September 17, 2019

The attached proposed 2020-2021 Tentative TRIM Calendar is submitted for Board approval, establishing a Special Board Meeting Tuesday, July 28, 2020, at 5:30 p.m., for the Public Hearing and adoption of the Tentative Budget and Millage, and Tuesday, September 15, 2020, at 5:30 p.m. for the Public Hearing and adoption of the Final Budget and Millage.

The Department of Education has until July 19, 2020, to certify the required local effort millage rates. The Board will approve the tentative budget for advertising on Tuesday, July 21, 2020 at 5:30p.m. before the regularly scheduled Board Meeting.

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Boxed dates are scheduled Board Meetings. Circled dates are Special Meetings. Shaded areas are Public Hearings.

Attachment

DRAFT

**TENTATIVE TRIM CALENDAR
BUDGET TIME LINES
2020 - 2021**

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Property Appraiser Prepares Notice of Proposed Property Taxes (TRIM Notices)

Submit Budget to DOE within Three (3) Business Days After Adoption (per State Board rules)

Property Appraiser Extends Roll

Property Appraiser Certifies Roll or Court Certifies Interim Roll

DOE Certifies School District Required Local Effort Millage Rates

Superintendent Submits Proposed Tentative Budget to School Board, School Board Approves Tentative Budget for Advertising

Publish Advertisement Publicizing Tentative Budget Hearing, Tentative Budget and Proposed Millage. Also Publish Additional Advertisement on Proposed Millage for Capital Outlay Projects (if applicable)

Board Conducts Public Budget Hearing and Adopts Tentative Budget and Millage

Superintendent Advises Property Appraiser of Proposed Millage, Rolled-Back Rate and Time, Date and Place of Final Budget Hearing

Property Appraiser Mails Notices of Proposed Property Taxes

Public Hearing to Adopt the Final Budget and Millage

Superintendent Certifies Adopted Millage to Property Appraiser, Tax Collector and Department of Revenue

Property Appraiser Certifies Final Taxable Value to Taxing Authorities

Taxing Authority Adjusts Millage (if applicable) and Certifies Same to Property Appraiser

Taxing Authority Certifies Compliance with Sections 200.065 and 200.068 to Department of Revenue

<u>Days</u>	<u>Maximum</u>	<u>Tentative</u>
.....1	July 1	
.....19	July 19	July 19 (Sunday)*
.....24	July 24	July 21 (Tuesday)
.....29	July 29	July 26 (Sunday)
.....31	July 31	July 28 (Tuesday)**
.....34	Aug. 3	
.....35	Aug. 4	Aug. 4 (Tuesday)
.....55	Aug. 24	Aug. 24 (Monday)
.....65	Sept. 3	Sept. 15 (Tuesday)**
.....80	Sept. 18	Sept. 18 (Friday)
.....21	Sept. 21	
	Within 3 days after the adoption of such resolution or ordinance	
..... Oct. 12	Oct. 12	Oct. 12 (Monday)
	Not later than <u>104 days</u> from July 1, or the date of certification	
..... Oct. 18	Oct. 18	Oct. 15 (Friday)
	Not later than 30 days following adoption of an ordinance or resolution at the Final Budget Hearing	

* Millage Levy From DOE
** Required Public Hearings